



**University at Buffalo**  
*The State University of New York*

**Office of International Education**  
 Immigration Services

## CHECKLIST FOR DS-2019 EXTENSION REQUEST

You must submit a completed DS-2019 Request Form with:

Cover sheet for DS-2019 request

Letter from Department confirming extension. Letter must include dates and stipend, if applicable

Financial support documentation if not on stipend:

- (a) copy of J-1's current savings and/or checking account statement;  
or
- (b) copy of letter evidencing financial support issued by J-1's overseas employer, university, scholarship, home government, etc.

NOTE: A copy of a Certificate of Deposit does not satisfy evidence of financial support requirement

Copy of CV or resume

Proof of Health Insurance

- If health insurance is purchased from the Health Insurance office in 1Capen. The J-1 Scholar must provide the confirmation of coverage letter that is printed directly from the United Health care portal.
- If health insurance is provided through RF, State or UBF appointment we need the following:
  - Proof that J-1 Scholar had health insurance coverage for the 42 days waiting period (if not already submitted to UBIS)
  - The completed International Scholar Health Insurance Waiver form (<https://www.buffalo.edu/studentlife/who-we-are/forms/international-insurance-J1-J2-waiver-form.html>) endorsed by the Health insurance office with confirmation of Medical Evacuation and Repatriation insurance coverage date.
  - Proof of when the health insurance provided through RF, State or UBF started (\*a letter from HR will need to be requested)

(Important note: J-1 Scholar cannot have any gaps in insurance coverage)

Signed original Certification and Fee Agreement (page #4 of DS-2019 request)

Copy of current DS-2019 and I-94

Continued on next page



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## **CHECKLIST FOR DS-2019 EXTENSION REQUEST**

Copy of J-1 Scholar's passport biographic page

Copy of pertinent provisions of Exchange Agreement, if applicable

Copy of dependent's(s') passport biographic page(s), if applicable

Proof of Health Insurance for J-2 dependent(s)

- If health insurance is purchased from the Health Insurance office in 1Capen. The J-1 Scholar must provide the confirmation of coverage letter that is printed directly from the United Health care portal for each of their dependents.
- If health insurance is provided through RF, State or UBF appointment we need the following:
  - Proof that J-1 Scholar had health insurance for the J-2 dependent(s) for the 42 days waiting period (if not already submitted to UBIS), if J-2's arrived with J-1 scholar.
  - The completed International Scholar Health Insurance Waiver form (<https://www.buffalo.edu/studentlife/who-we-are/forms/international-insurance-J1-J2-waiver-form.html>) endorsed by the Health insurance office with confirmation that the Medical Evacuation and Repatriation insurance was purchased and coverage date for dependents.
  - Proof of when the health insurance provided through RF, State or UBF started (\*a letter from HR will need to be requested and it must show that the J-2 dependents are also covered in the insurance policy)

(Important note: J-2 dependents cannot have any gaps in insurance coverage)

09/2021